Planning Checklist

Learner's Name: _____ **Date/Time:** _____
Observer(s): _____
Target Goal/Behavior/Skill: _____
Directions: Complete this checklist to determine DTT is ready to be implemented.

REFINE THE LEARNING OBJECTIVE:

What cues the learner to perform the target learning objective (antecedent)?

What is the target learning objective the learner must demonstrate (behavior)?

How will team members/observers know the learner has mastered the target learning objective (criterion)?

What is the refined learning objective?

CONDUCT A TASK ANALYSIS ASSESSMENT:

Steps
1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

DATA COLLECTION METHOD:

SELECT LOCATIONS:

- ❑ Is the place quiet without too many distractions?
- ❑ Is there sufficient space for instruction AND for breaks?
- ❑ Does the location have easy access to peers to promote generalization?
- ❑ Is there adequate lighting and seating? For seating, ensure that the seat and table fit the learner's body.

Locations:

PLANNING:

- ❑ Has the target goal/behavior/skill been identified?
- ❑ Has baseline data and/or a functional behavior assessment been collected through direct observation of the learner?
- ❑ Is the target skill/behavior/goal measurable and observable? Does it clearly state **what** the target skill/behavior/goal is, **when** it will occur, and **how** team members/observers will know it has been mastered?
- ❑ Is Discrete Trial Training appropriate for the learner's target goal/behavior/skill?
- ❑ Does the learner require additional adaptations/modifications/supports? Such as a communication device?
- ❑ Have reinforcers/rewards for the learner been identified based on the learner's interests/preferred items and/or activities?
- ❑ Are additional materials and/or resources for using Discrete Trial Training ready and available?